

**HEMPFIELD SCHOOL DISTRICT
LANDISVILLE ELEMENTARY CENTERS - PARENT - TEACHER ORGANIZATION**

**Executive Board Meeting
May 25, 2017**

Attendance: Jamie Stock, Beth Brennan, Sarah Gage, Jen Krauser, Ron Swantner, Rick Bentley, Stacey Gregory, Erin Risser, Lisa Holdsworth, Jess Wise, Jeff Guindon, Rick Bentley, Ian Daecher, and Jen Ericson

Guests: Chrissy Moore, Kahty Boyter, Kristie Kachel, & Carrie Spolitback

Call to Order: Jamie Stock called the meeting to order at 7 p.m.

Open Position Votes: Jamie Stock reviewed the open positions and took votes on candidates:

Ways & Means: Corrie Stream's name was proposed. Beth made a motion for a vote, Stacey seconded the motion, and all were in favor.

PEP Coordinator for LPC: Chrissy Moore's name was proposed. Jess made a motion for a vote, Erin seconded the motion, and all were in favor.

Teacher Representative for LPC: Adria Vigna's name was proposed. Lisa made a motion for a vote, Beth seconded the motion, and all were in favor.

Vice President: At the time of the meeting, Jamie reported that we did not yet have a name to vote on, but are in discussions with a potential candidate. ***(See June Report below for an update.)***

Secretary's Report: Jen Ericson did not have anything to report.

Treasurer's Report: Beth announced that we are in a positive position at this time because some of our fundraising events did better than had been expected and we had lower expenditures than had been expected.

She also announced that she was finally able to gain online access to the PTO's Citizen's bank account.

The PTO will begin using the school district's MKS Scholarship account and procedures for which the PTO will reimburse scholarship amounts annually.

Beth attended the Super PTO meeting in April. Among the things discussed at that meeting were insurance portfolios. Beth believes the PTO's is sufficient but will participate in further inquiry with school officials to confirm if changes need to be made to our current insurance coverages.

Beth reported that this year's Fun Fest was successful, grossing over \$51,000 and netting about \$21,000. She is still awaiting a few more invoices.

PEP Coordinators' Report: Sarah said that staff appreciation went very well. Also, that she has been low on volunteers in cafeteria and that is probably because everyone is so busy.

It was noted that Rick was able to figure out how to generate a report from the School Gate Guardian software used for checking volunteers in and out. There was mention that we will look into how that data can be used next year to recognize volunteers at different levels. Jamie wants to review this next fall.

Ways & Means: Stacey reported that we earned \$438 from Stauffer's shopping program and \$4,325.43 so far this year from Giant's shopping program.

The dine outs earned us the following totals:

Scoops: \$369.21

Dominos: \$357.20

Hot Z: \$310

Erin reported that she is looking into an alternative fundraiser to the Kid Stuff Books, which haven't been selling well. We only made \$1900 on them this year.

She found a discount card program whereby we can design a card that will work at our choice of up to 20, participating, local businesses. She said we'd have to order a minimum of 200 cards in order to get them for only \$10/card.

Jamie moved that we purchase the discount cards by May 26 to get the \$300 purchase discount and that Erin select the businesses, Stacey seconded, and all voted in favor. This fundraiser will begin in September.

Erin is also researching the feasibility of our selling LPC and LIC car magnets.

The entire PTO thanked Stacey, outgoing Ways & Means member, for her service to the school and PTO.

Programs Report: Lisa said that a lot of teachers didn't want to sell tickets at Fun Fest and had wondered if they could help in other ways instead. Jamie explained that we like to have staff people working ticket sales but said that we will look at alternative ways to fill the ticket sales slots next year. Ron said he had already sent a thank you email to all the teachers who had sold tickets.

Jess said that teachers were very appreciative of the teachers' lunch.

Jamie and PTO thanked Lisa, outgoing Teacher Rep, for her service to the school and PTO.

Vice President's Report: Jeff said that all went well for the Fun Fest. Basket sales were up from last year. Jen asked if there was a committee to help the V.P. coordinate the Fun Fest as the project is such an important and time-consuming task. Jeff said that there are some people who step up each year and that he's asking this year's volunteers to write notes that will be passed on to next year's V.P.

LIC Principal's Report: Rick said that May was super busy with the art show, 5th grade's Great American's Day, Field Days, 4th grade's PA Heritage Day, and various musical concerts, which all went well. He also noted that again this year, 3rd graders toured LIC and 6th graders toured LMS. Volunteer appreciation day went well. He also mentioned that there were still a few more 6th grade events planned, including the picnic and pool party.

Rick told Ian Daecher, the new LIC principal that all PTO members he's worked with over the past 11 years have been focused on the school and don't have personal agendas.

Jaime said that Rick is not only retiring from LIC but also from the PTO.

LPC Principal's Report: Ron said career day at LPC is planned and they are starting a Career Café with different individuals, including Mr. Walters to do science experiments and a State Police Trooper.

He said that PSSA's were over. One change they've made to reduce stress over PSSA's was to have a celebration of the 3rd graders that will include test-taking tips but not be as focused on the test as it had been in past PSSA assemblies.

With field days, Ron said having pop-up tents has been helpful. LPC has also had successful Camp Day for 1st graders, Fun in Sun Day for 2nd graders, and Space Day for 3rd graders. Also, he said staff and volunteer appreciation days went well.

Ron gave a special thanks to the family who paid for Cylo from the Barnstormers to attend Fun Fest. He also mentioned that Hershey's Bear (Cocoa) and the Ape from Going Bananas (Nano) made special appearances.

He announced that FitWalk is scheduled for September 29 and that the Scholastic Book Fair will be during conference time, October 12 – 20. Family Fun night will be March 2.

President's Report: Jamie asked if anyone had any questions for him to take to tomorrow's SPAC meeting. No one did.

He encouraged everyone on PTO and in attendance to promote being on the PTO. Jamie shared some observations he's made during his time on PTO specifically, that while we need to maintain a little bit of a financial cushion, we also need to talk about more things PTO can do for the school.

Unfinished Business: None

New Business: Kristie Kachel has been researching the possibility of our having a Daddy Daughter dance next year. She proposed the date of November 11 with two different times: 4 – 6 p.m. and 6:30 – 8:30 p.m. Several ideas for this event were briefly discussed by the PTO, including ticket prices. Jamie suggested the price be kept low at \$10/ticket. In order for Kristie to make this event happen, she needed PTO's permission to book a facility and vendors, including a DJ. Jen pointed out that such approval couldn't wait until the August PTO meeting or it would be too late for Kristie. Jamie moved that

the PTO authorize Kristie to proceed with confirming plans for this event, Beth seconded, and all members approved.

Jamie also said that we should consider doing a Mother Son event of some sort as well at some point and that it didn't have to be a dance.

Jeff raised the idea of doing a basket bingo fundraiser but decided that as we are adding the Daddy Daughter event to next year's calendar, we should hold off on adding yet another fundraiser.

Adjournment: Beth moved to adjourn the meeting, Erin seconded, and all approved. The meeting adjourned at 8:18 p.m.

At that time, outgoing PTO members were presented with a framed quote about volunteerism and everyone shared cake that honored Rick's retirement.

Executive Board Report of Electronic Voting June 2017

After the May 25, 2017 meeting, Jamie Stock confirmed that Dave McCabe has agreed to be nominated for PTO Vice President. Because a vote was needed before July 1, Jen Ericson sent a request for electronic voting to the PTO board members on June 15.

Via email, Jamie Stock made the motion to appoint Dave McCabe as PTO Vice President, Jess Wise seconded the motion, and all the members voted in favor.